

ACTON BRIDGE PARISH COUNCIL

Minutes of the meeting held on Monday 2nd October 2017 at 7-30pm in the Parish Rooms.

Present R Holt Chairman
 S Pardoe Vice Chairman
 C Ballantyne – Roberts
 D Hall
 J Oliver
 Clr H Tonge CW&C

Apologies H Bayley
 C Fifield
 R Forbes
 Clr P Williams CW&C

There were no members of the public present.

1 Public Matters

None

2 Approval of Minutes

Minutes of the 4th September 2017 meeting

With small editorial corrections, the minutes were agreed and signed.

3 Matters Arising

(1) Meeting of the 4th September 2017

Item 7 CWAC Ward Councillors

Clr Fifield has complained to CW&C about the lack of maintenance to the playing field and the equipment. He has been informed that there are plans to upgrade the equipment and he will chase progress. The Chairman reported, in Clr Fifield's absence, that a lot of work has now been done on the playing field and that new fences installed on three sides of the perimeter, the fourth side being the garden hedges to the Orchard Avenue properties. The field looks very good. It has also been mentioned that a football field is to be marked out and goalposts fitted.

Action Clr Fifield – Completed

Proposed Ward Boundary Changes

The meeting discussed the proposed boundary changes for the new Wards and the numbers of Councillors that would represent the Ward in the revised arrangements. Acton Bridge would remain with Weaverham and Cuddington, taking on Crowton and Norley. Kingsley would be split up. The Ward would be losing Dutton and Bartington. The Parish Council opinion is that they are content with the new proposals.

Item 8 Reports from other meetings

Parish Council meeting with CW&C Highways

Further to the purchase of an interactive sign for installation in Station Road, Clr Fifield had queried using reserves from the Bank rather than a loan and Clr Pardoe had supported this method. Additionally, Clr Ballantyne-Roberts said that at the recent meeting with the Police and Crime Commissioner at Weaverham, it had been said by a Christleton member that they have a moveable sign. It was agreed that actual reserves (bank account less outstanding commitments) be established and that further information on type and costs of signs be obtained.

The Clerk gave a statement of the balance at the Co-Operative Bank as £7,526.05 after all liabilities for 2017-18 have been cleared. This sum includes the £1,000 grant from the PCC.

The Chairman reported that he had enquired about the moveable sign at another village. This turned out to be at a village called Littleton, neighbouring Christleton. It is a SID and can be moved to approved sites in the village by the village residents. It is a battery powered unit. It can be left unattended during daylight hours. He also reported that he had been in contact with Highways at Ellesmere Port (responsible for risk assessment of the sites) and they had agreed to visit the approved sites in Acton Bridge and to make new assessments.

It was agreed that the Parish Council would prefer the type of sign and display (30mph plus SLOW DOWN) as agreed at earlier meetings. The Chairman agreed to investigate the availability of a moveable sign of this type.

Action Cllr Holt

10 Village Matters

d) Further to the road markings for installation of Broadband equipment, the Chairman reported that a resident has been in touch with Openreach about the markings and what appeared to be a site for a cabinet on Cliff Road. The resident had been informed that a cabinet could be located local to 66 / 68 Cliff Road. The Parish Council is concerned that there has not been any contact from Openreach or BT on the matter. It was agreed that the Chairman would contact Openreach (Mr Andrew Massey) on the proposed location of the cabinet.

Action Cllr Holt

(2) Meeting May 2017

Item 4 Planning Applications.

Further to the discussions on the PRow at Hill top Farm, Hill Top Road an issue was raised on the CCTV installation at the site. It transpires that the installations are to be permanent not just for security during construction of the new house.

Members had looked at the set-up and commented that it appeared, from the angles set for the cameras, that all the surrounding area would be viewed not just the private land of the owners. Members discussed the regulations (as understood) of the Data Protection Act (DPA) and the need for registration of CCTV with the Information Commissioners Office (ICO), as had been found necessary for the installation at the Gorstage Cemetery.

Cllr Pardoe had offered to examine the DPA to verify requirements for private installations and to check if there are any records with ICO for Hill Top Road. This had been completed and found that the descriptions and definitions of use of CCTV on private land appeared to oblige the owner to register and comply with the DPA.

Action Cllr Pardoe - Completed.

A letter was sent by the Parish Council to the owner of Hill Top Farm, advising the findings regarding the CCTV. A reply has been received in which the owner states that he believes that the installation is compliant, but he made adjustment to the positions of the cameras to cover his property. It is the Parish Council's opinion that the installation needs to be registered, particularly because of the PRow. It was agreed to await any changes or registration.

(3) Meeting November 16

a) Petal Walks

The sign has been installed at the Parish Rooms. The official launch had taken place on Saturday 16th September. Leaflets advertising the launch event have been distributed. Cllr Pardoe had led the group of people starting the walk from the Parish Rooms. Overall the event had been very well supported.

A phone call had been received from the owners of the Maypole Inn regarding the lack of coverage of the Inn in the brochures and signs. It was explained that the Parish Council are not responsible for the walks or the publicity material.

4 Planning Applications.

a) Application 17/ 03962/S73 – barn conversion Milton Farm, reference Variation of conditions 2 (plans) and 3 (materials) of planning permission 16/00985/FUL for change of use of agricultural barn to single dwelling

Notification has been received on the discharge of Conditions, however examination of the plans show this to be a new building adjacent to the barn conversion. The original site plans show a derelict barn on this site. Condition 7 of the approval for the barn conversion stated;

‘no extensions, or other alteration (including the insertion of additional windows), or incidental buildings shall take place within the residential curtilage (as shown by the red edge on the approved location plan without the prior express consent of the Local Planning Authority.’

The Parish Council believe the new building is in breach of this condition and will object to the development.

5 Planning Decisions

- a) **Application 17/03283/FUL** Cliff Cottage, Cliff Road for rear extension and refurbishment of garage. Application approved.
- b) **Application 17/03017/OUT** – 71, Cliff Road for infill property. Application approved.

6 Financial Matters

6.1 Approval of cheques;

- a) Cheque for £36.00 for Auditors approved and signed.
- b) Cheque for £336.00 Clerk's salary for July, August and September approved and signed.

6.2 Audit

The approved accounts have been received from the auditors. The certificate will be copied to the web site and a notice for the public to view the accounts will be placed on the notice board at the Parish Rooms.

7 CWAC Ward Councillors

Clr Tonge reported that the subject of parking charges was still being discussed and could be 'called-in'.

The granting of licenses to taxi drivers is under review and strict assessment of applications are to be adopted.

8 Reports from other meetings

None.

9 Correspondence

Approved accounts for 2016 - 2017
Letter Mr McCormick - Hill Top Road
Cheshire Touring Arts - programme

10 Village Matters

- a).Clr Hall said that a shed on his property had been broken into.
- b) Mr Brocklebank had reported, via Clr Fifield, that the BT scheme for installation of broadband funded by local residents is expensive.
- c) There have been reports HGV traffic believed to be going to the Town Farm Quarry travelling outside permitted hours.
- d) It was mentioned that the Police speed detector van had been operating in the Village again.

11 A.O. B

The Chairman gave an update on the renewal of the seat to be fitted around the tree at the junction of Hill Top Road / Cliff Road. There are some problems with ground level and tree roots. Further checks are to be made.

12 Date of next meeting

The next meeting will be on Monday 6th November 2017, starting at 7-30pm.